

From: [Cody, Emily](#)
To: [Bitters, Todd](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: ASC 1100.01 and 1100.04
Date: Tuesday, October 12, 2021 11:56:00 AM

Good afternoon,

On Friday, October 1, the Arts & Humanities Panel 2 of the ASC Curriculum Committee reviewed the proposals to offer distance learning versions of ASC 1100.01 and 1100.04.

I am pleased to report that the proposals were unanimously approved with the following recommendations:

1. ASC 1100.01

- **Recommendation:** On page 6 of the syllabus, under the heading titled “Curriculum Plan,” the Panel recommends:
 - Clarifying the language re: the specific role(s) of an academic advisor vs. an instructor of the course, since for some students the former might not also be the same person who is overseeing their survey section.
 - Indicating how individual meetings with advisors will take place – whether via Zoom, or another technology interface.
- **Recommendation:** The Panel suggests double-checking the syllabus page numbers, which occasionally jump out of sequence throughout the document.

2. ASC 1100.04

- **Recommendation:** On page 6 of the syllabus, under the heading titled “Curriculum Plan,” the Panel recommends:
 - Clarifying the language re: the specific role(s) of an academic advisor vs. an instructor of the course, since for some students the former might not also be the same person who is overseeing their survey section.
 - Indicating how individual meetings with advisors will take place – whether via Zoom, or another tech interface.
- **Recommendation:** The Panel suggests double-checking the syllabus page numbers, which occasionally jump out of sequence throughout the document.
- **Recommendation:** On page 11 of the syllabus, under the heading “How your grade is calculated,” the syllabus states that “in order to earn a grade of Satisfactory, you must earn a minimum of 80% (148 points out of 185 possible); however, the customary cutoff percentage in other survey sections has been 85%. The Panel recommends aligning the former with the latter for consistency.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail), or me.

Best,
Emily



Emily K. Cody, Ph.D.

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave., Columbus, OH 43210

614-247-9106 Office

cody.50@osu.edu / asccas.osu.edu

Pronouns: she/her/hers / Honorific: Dr.